## SPEECH AND LANGUAGE THERAPIST (BAND 5) - JOB DESCRIPTION

### Job Details

<table>
<thead>
<tr>
<th><strong>Job Title:</strong></th>
<th>Speech and Language Therapist (SaLT)</th>
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</thead>
<tbody>
<tr>
<td><strong>Location:</strong></td>
<td>St Marylebone CE Bridge School</td>
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<tr>
<td><strong>Grade:</strong></td>
<td>Band 5 (with Inner London HCA supplement)</td>
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<tr>
<td><strong>Hours:</strong></td>
<td>Full-time</td>
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<td><strong>Contract:</strong></td>
<td>1-year fixed-term contract</td>
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<td><strong>Report to:</strong></td>
<td>Band 7 Clinical Lead</td>
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<tr>
<td><strong>Accountable to:</strong></td>
<td>Head of School</td>
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### Purpose of the job

To enable access to the curriculum and whole school experience for students with a diverse range of communication needs, including: language disorder, autism spectrum disorders, global developmental delay, social communication difficulties, speech disorder, hearing impairment, selective mutism, aphasia and dysfluency. To promote a functional, clinical approach to intervention, encompassing educational attainment, participation in the education experience, life aspirations and general well-being.

### Clinical

- Coordinate Speech and Language Therapy for a small caseload pupils (no more than 28). This will include assessment, report writing, annual reviews, planning and delivery of direct therapy
- To deliver the speech, language and communication curriculum to up to 4 small classes a week (max 7 students) alongside Learning Support Assistants
- Supporting teaching staff to meet the needs of students on your caseload through weekly joint planning
- Develop and deliver in-service training on a range of SLCN related topics
- Support parents and carers
- Participate in the service development process through, audit, research and reflective practice
- Provide feedback to SaLT students
- Receive clinical and management supervision in accordance with RCSLT and Service Procedures
- Participate in performance management meetings and make progress towards agreed targets
- Facilitate improvements in service provision by undertaking and implementing at least one service improvement project per year
- Represent the SaLT service in meetings with external agencies
- Contribute to the development of best practice within the team using a variety of resources e.g. journals and CENs etc.
- Identify a clinical area of interest and begin developing specialist knowledge - Ideally this area would be relevant to the school context
- To support students and their parents/carers through the diagnosis and impact of communication difficulties
- To deliver parent workshops on specific clinical topics
- To refer to and/or work collaboratively with other agencies or professionals as necessary
- To attend and contribute to whole-school team-briefing meetings
- Prioritise and plan own workload
- To develop skills to manage children with behaviour that challenges including the application of appropriate positive behaviour management strategies
- To support outreach support to other schools (as deemed appropriate by Lead Therapist)
- Ensure own practice adheres to the SMBS policies and guidelines
- Report any concerns to the Lead SaLT
- To be aware of legal requirements relating to the provision of a speech and language therapy service
- To demonstrate and maintain clinical expertise based on current evidence-based practice
- Ensure own practice complies with the Royal College of Speech and Language Therapists’ and HCPC’ Codes of Conduct
- To help support the resolution of informal complaints with regard to own caseload

### General Accountability

To follow set school protocols, including:

- **Health and Safety**: to have responsibility for the health, safety and welfare of self and others and to comply at all times with the requirements of health and safety regulations.

- **Confidentiality**: to ensure confidentiality at all times, only releasing confidential information obtained during the course of employment to those acting in an official capacity.

- **Equal Opportunities**: to comply with the School’s policies on equal opportunities

- **Safeguarding**: All staff members have a responsibility to themselves, service users and other staff in ensuring the effective safeguarding of children and adults and must follow the agreed company policies and procedures.

- **Data Protection**: to comply with the requirements of General Data Protection Regulation.

- **Conflict of Interest**: to comply with the organisation’s code/policy relating to business conduct and/or conflict of interest.

- **Other Duties**: to undertake such other duties as may be required from time to time and are consistent with the responsibilities of the grade.
Job Description Agreement

Signed by Employee:

Date:

Signed by Manager:

Date: